**How to use the online application system**

* Visit ama.co.zw
* Click on online application
* Choose category
* First time Register
* Complete the required details
* Check on the top of the browser you will see details the same details are send to your mail
* Login
* Choose subscription
* Go to new subscription in order to register renew or subscribe to that category
* Complete the required information
* Submit the required documentation
* Submit application
* Wait for approval
* Go to invoices
* Choose pay or make a bank deposit and submit proof of payment
* Going to application will show you details of what you paid for
* New application will create a new application.
* Invoices will show your payment details.
* After payment wait for approval
* Check under licenses you will see your certificate
* Print if you want or take the certificate number and submit it at Zimra or Ministry of Agriculture
* Zimra and Ministry of Agriculture will check validity of the certificate through their system

**At every stage of the application process you will get notifications on the progress of your application. Check under span as well.**